



Saint Michael School

Tel: (989) 967-3681 www.stmikes.us

St. Michael School Board Minutes November 2, 2023

I. Opening Prayer - Fr. Tom

II. Mission Statement Recital

We are committed to providing students an exemplary education centered on traditional Catholic values, inspiring them to walk with God, learn, grow, and serve.

III. Roll Call Approval of Agenda

Chuck Morrison, Fr. Tom, Dee Powell, Karen Gostomski, Lisa Smith, Michelle Charron, Amber Snow, Mikki Edwards

IV. Approval of Minutes

Motion to approve - Lisa
Second - Mikki
Approved

V. Comments From the Floor

VI. Discussion Topics

- **Approval of minutes from September 14, 2023 board meeting**
 - Motion to approve
 - Second
- **Finance/Budget Update**
 - Working with Dr. Grover at Chip Hills to get FTE's covered for gym, music and art - Karen does have an update on this - have contacted Vestaburg Schools and will review this with them beginning the week of November 15th
 - An amicable letter will be presented to Dr. Grover before May 1st, with a deadline for him to respond
 - Brighton Schools and working with the diocese - Dave Faber is helping me
 - Helps save us around \$20,000 per school year by having the specials teachers covered through the public schools
- **Personnel Update**
 - I am teaching in K for the first hour of each day.
 - Kindergarten parents have been pleased with the transition despite the loss of the Kindergarten teacher
 - There will be a Kindergarten teaching position in the fall, to separate out those grade levels again

VI. Action Items

- **Committee Assignments 2023/2024**

- Building, Grounds & Safety

Safety - been given the go ahead to raise the money for safety

Need to prioritize safety

Going before the finance group on November 9th

Working with Mecosta County on the Emergency Preparedness plan and training will take place with staff

- Marketing & Communications - websites are still down - our current one has been pretty much deactivated

- Development - Foundation/Recruitment - same with marketing

- Finance - Dee. Safety and technology updates

- Planning & Policy/ Mission Effectiveness - does everyone have the policy? It probably needs reviewed - how to access the diocesan website (board password). I am also sharing about accreditation with you - see packet and it is important for you to see where your role is.

- Technology - Matt, Niki and Dee working on our website. Current trouble and struggle with our website.

- Home & School - Auction night tickets are now on sale; raffle tickets being sold; sponsors for the auction still moving forward; still getting donations - auction is this coming Saturday

VIII. Principal Update

- Working on our safety plan - emergency folder - streamlining with county; Met with Patrick Maddox who is the emergency coordinator for Mecosta County. He is going to work with us to develop our muscle memory as it comes to how to act and react in lockdowns and then other emergency situations

- Working on safety with the safety committee - we are at the prioritizing stage to go before finance

- Searching for grants to benefit us

- We've had a few student disciplines, but for the most part, it's been a smooth year so far

- Halloween Trunk or Treat was a huge success - our parents go above and beyond

- Poinsettia sales and blanket sales have been going on

- November 28th is Giving Tuesday - letter ready to encourage giving to either the capital campaign or our safety goals

- Going with a company called Blackbaud to allow for the bishop's scholarship program with/\$30 fee for each family

IX. Father's Comment

- Discussion of capital campaign

- We need to reach out to our families to get more school families involved in this. The church gives almost \$150,000 each year or more to the school. Our families are benefitting from the church - even the non-Catholic

X. Dismissal prayer:

Next Meeting: December 7, 2023

School Board Committees: building, grounds & safety, marketing & communications, development, finance, mission effectiveness, planning & policy, technology, foundation, home & school.